



## Award for Excellence Criteria

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The Small Business Administration has the responsibility for ensuring that the government-wide goal for participation of small business concerns in federal contracting be established at the following statutory goals for Federal executive agencies:

- 23 percent of prime contracts for Small Businesses
- 5 percent of prime and subcontracts for Small Disadvantaged Businesses (SDBs)
- 5 percent of prime and subcontracts for Women-Owned Small Businesses (WOSBs)
- 3 percent of prime contracts for Historically Underutilized Business Zone (HUBZone) small businesses
- 3 percent of prime and subcontracts for Service-Disabled Veteran-Owned Small Businesses (SDVOSBs).

Based on SBA's goals, the following are the criteria for the SEBAC Award of Excellence:

### **1. Agencies ability to meet or exceed projected goals for fiscal year (Prime Contracts to Small Business):**

Federal agencies will be evaluated on meeting or exceeding the SBA's goals for prime contract awards to small businesses for the prior fiscal year for the following North American Industry Classification System (NAICS) codes:

- 562910, Remediation Services/Environmental Remediation Services
- 541620, Environmental Consulting Services

To be eligible for the award, the agency must have met or exceeded the 23-percent goal for prime contract awards to small businesses for both of these NAICS codes. Agencies that meet or exceed goals in multiple small business categories (i.e., SDB, WOSB, HUBZone, and SDVOSB) will be rated higher.

### **2. Agencies Quality and Quantity of Small Business Awards**

While the SBA reports SBA goals and achievements as total percentages of dollar awards, the quality and quantity of the awards will also be considered. For example, one agency may award only one small business contract with a large dollar value while another agency may award the same dollar value but over several smaller contracts, thereby providing greater opportunities for small business participation. In addition, the quality of the contracts will be evaluated. For example, ID/IQ-type contracts that allow flexibility for fair opportunity selection or competition among small businesses only will be rated higher than Multiple Award Contracts that require competition among small businesses and large businesses.

### **3. Agencies Progress Towards Improvement in Attaining Goals (percentage increase and/or proven improvement)**

In addition to evaluating attainment or exceedance of the small business prime contract goals by each agency, the overall improvement of a single agency will be evaluated (compared to historical achievements). This may include but not be limited to a significant improvement in small business utilization, creative small business awards that align with SEBAC's mission and goals, or equivalent.

### **4. TIEBREAKER EVALUATION CRITERIA - Proven ability to meet or exceed small business subcontracting goals (either Agency or Large Business Concerns)**

The final performance criteria that will be considered is any individual company or Joint Venture that goes above and beyond the Agency/SBA goals to ensure successful utilization of small businesses. The SBA has an in-place method and award system to evaluate the performance of large businesses that will be used to track and evaluate Agencies/large business prime contractors. Since this information is difficult to track and/or validate, these criteria will only be considered if/when complete data is available and/or two or more agencies meet criteria 1 – 3 above (e.g. tie breaker).